

# Manual Prompter met Flip-Q software

Update Februari 2023

## Important notice!

**Make sure the monitor screen is connected and switched on BEFORE you start the computer! Otherwise, you'll have to set the proper desktop configuration settings manually or restart the computer when you've completed the installation of the prompter system.**

- Connecting the PC with the prompter system:

1. Connect the power supply to the monitor screen of the prompter system
2. Connect the screen to the computer with the supplied VGA-cable
3. Turn on the screen of the prompter system
4. Connect the controller (USB) to the computer
5. Connect the USB-key with the Flip-Q software to the computer
6. Connect the power supply to the computer
7. Open the laptop. Normally, it will start automatically. If not, use the ⏻-button.

- Log on with the Prompter account. You don't need a password.

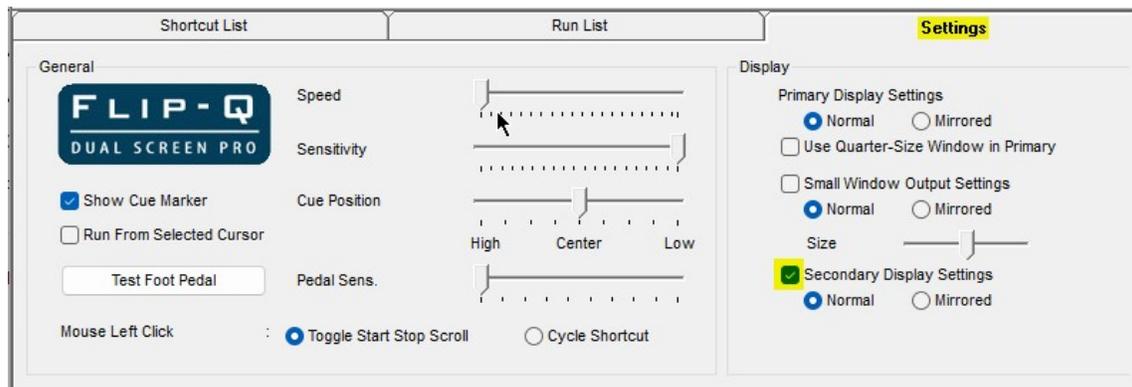
- Activate the Powermate by clicking on the icon in the Windows Taskbar.



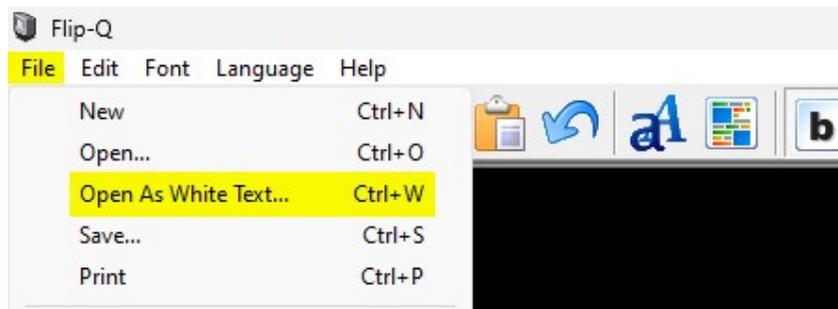
- Double-click on "Flip-Q Shortcut" to start the prompter software.

- Activate in the *Settings*-tab the 2<sup>nd</sup> screen and check following settings:

1. *Primary Display Settings: Normal.*
2. *Secondary Display Settings: Normal.*



- To open your text file choose: *File / Open as white text.*



- To start prompting the text, click the button with the “lightning”-icon  (on the right).



The text now appears at the bottom of the screen and scrolls up.

You can adjust the speed by twisting the knob of the Powermate or by using the arrow keys on the keyboard.

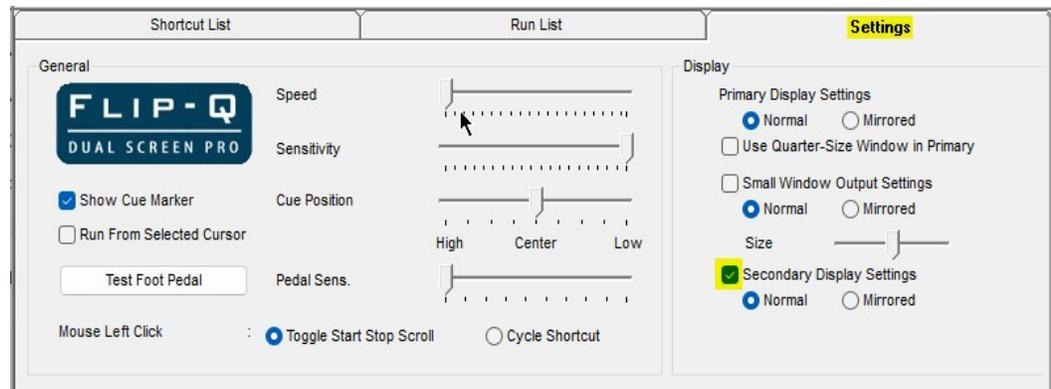
You can start and stop the prompting with the space bar.

To get back to the menu, click on ESC.

With the “magic wand”-icon  you can load a demo text, this is also the manual for the software.

## FREQUENTLY ASKED QUESTIONS

- The image on the prompting system appears mirrored.  
Change in the *Settings*-tab the *Secondary Display Settings* from *Normal* to *Mirrored* or vice versa.



- I can't read my text after opening the text file.  
The background is black by default, therefore it's sometimes necessary to change the colour of your text:
  1. Click the area where the text is supposed to be
  2. Select the text using CTRL+A
  3. Right click, choose *Font* to access the menu and change the color of the font.
- Only the background appears in the prompting system, not the text.  
Check the settings in the *Settings*-tab. The *Secondary Display Settings*-check box needs to be ticked (see picture above).
- No image appears on the monitor screen.
  1. Reconnect the power supply to the screen
  2. Reconnect the VGA-cable
  3. Activate the secondary display in *Display Settings* (see next item).
- A part of the text is missing on the monitor screen.  
Both screens should be at the same resolution.

You need to adjust the Display Settings. Go back to the Windows desktop. Right click on an open space on your desktop and choose *Display settings*.

These settings must be chosen for both screens:

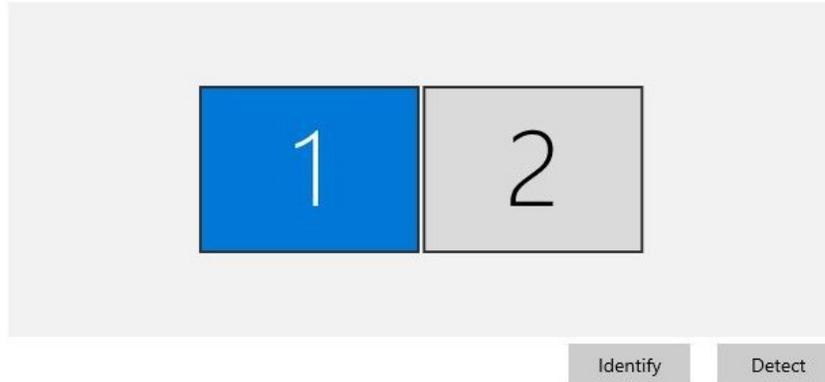
1. *Scale and layout*: 100% (Recommended).
2. *Display resolution*: 1024x765.

By selecting the 1st screen go to *Multiple displays*, choose *Extend these displays* and tick the box *Make this my main display*.

# Display

## Rearrange your displays

Select a display below to change the settings for it. Press and hold (or select) a display, then drag to rearrange it.



## Brightness and color

Change brightness for the built-in display



Night light



# Display

## Windows HD Color

Get a brighter and more vibrant picture for videos, games and apps that support HDR.

[Windows HD Color settings](#)

## Scale and layout

Change the size of text, apps, and other items



[Advanced scaling settings](#)

Display resolution



Display orientation



## Multiple displays

Multiple displays



Make this my main display